

香港特別行政區政府  
衛生署  
私營醫療機構規管辦事處

香港鰂魚涌太古灣道 14 號  
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THE GOVERNMENT OF THE HONG KONG  
SPECIAL ADMINISTRATIVE REGION  
DEPARTMENT OF HEALTH  
OFFICE FOR REGULATION OF  
PRIVATE HEALTHCARE FACILITIES  
RM 402, 4/F, CITYPLAZA 3  
14 TAIKOO WAN ROAD  
QUARRY BAY, HONG KONG

本署檔號 Our Ref.: (47) in DH/ORHI/18/30/4

來函檔號 Your Ref.:

電話 Tel.: (852) 3107 2939

圖文傳真 Fax: (852) 2117 0436

**By post**

7 February 2018

Dear Doctor/Dentist/Operator,

**Symposium on Healthcare Facilities Management**

We are pleased to invite you to participate in the Symposium on Healthcare Facilities Management on 7 April 2018, jointly organised by the Department of Health and the Hong Kong Academy of Medicine.

The Symposium is organised as a capacity building activity for operators of private healthcare facilities (PHFs) and healthcare professionals in preparation for the introduction of a new regulatory regime proposed by the Private Healthcare Facilities Bill. The Symposium will focus on the existing legislation that are of relevance to the operation of PHFs and issues on infection control. Please refer to the enclosed programme for details.

Registration can be made by returning the enclosed registration form by fax (2117 0436) or by email (orphf.pds@dh.gov.hk) on or before **28 February 2018**. For enquiry, please contact Ms Jasmine CHAN, EO(PD)3, at 3107 2939.

Yours faithfully,

(Dr Ada LIN)  
for Director of Health

# Symposium on Healthcare Facilities Management

Co-organised by Department of Health & Hong Kong Academy of Medicine

Date: 7 April 2018

Venue: Hong Kong Academy of Medicine Jockey Club Building

Language: Cantonese

## PROVISIONAL PROGRAMME

1:00 – 1:30 pm	<b>Registration</b>	
1:30 – 1:40 pm	<b>Opening</b>	
	<b>SESSION IA</b>	<b>SESSION IB</b>
1:45 – 2:15 pm	<p>Moderator: Prof Raymond LIANG, Chairperson, Project Steering Committee on Standards for Ambulatory Facilities</p> <p><b>Fire Safety Requirements and Dangerous Goods Handling</b></p> <p>Speaker: Representative, Fire Services Department</p>	<p>Moderator: Dr Wilina LIM, Chairperson, Scientific Committee on Infection Control, Centre for Health Protection, Department of Health</p> <p><b>Guide to Infection Control in Clinic Setting</b></p> <p>Speaker: Representative, Department of Health</p>
2:15 – 2:45 pm	<p><b>Building Safety Requirements for Healthcare Facilities from the Perspective of Buildings Ordinance</b></p> <p>Speaker: Representative, Buildings Department</p>	<p><b>Administration of Operating Room: the Patient Safety Perspective</b></p> <p>Speaker: Dr CHOW Yu-fat, Hong Kong College of Anaesthesiologists</p>
2:45 – 3:15 pm	<b>Q&amp;A</b>	<b>Q&amp;A</b>
3:15 – 3:45 pm	<b>Tea Break</b>	
	<b>SESSION IIA</b>	<b>SESSION IIB</b>
3:45 – 4:15 pm	<p>Moderator: Prof Gilberto LEUNG, Chairperson, Education Committee, Hong Kong Academy of Medicine</p> <p><b>Legal Requirements Relating to Drug Management in Clinics</b></p> <p>Speaker: Representative, Department of Health</p>	<p>Moderator: Dr Mandy HO, Occupational Health Consultant, Occupational Health Service, Labour Department</p> <p><b>Waste Disposal</b></p> <p>Speaker: Representative, Environmental Protection Department</p>
4:15 – 4:45 pm	<p><b>Safe Electrical Installation for Healthcare Facilities</b></p> <p>Speaker: Representative, Electrical and Mechanical Services Department</p>	<p><b>Occupational Health Issues in the Use of Disinfectants, Cytotoxic Agents and Anaesthetic Gas</b></p> <p>Speaker: Representative, Labour Department</p>
4:45 – 5:00 pm	<b>Q&amp;A</b>	<b>Q&amp;A</b>

To: Office for Regulation of Private Healthcare Facilities, Department of Health  
Fax no.: 2117 0436  
Email: orphf.pds@dh.gov.hk

**Symposium on Healthcare Facilities Management**  
**Registration Form**

Date: 7 April 2018 (Saturday)  
Time: 1:00pm – 5:00pm  
Venue: Hong Kong Academy of Medicine Jockey Club Building,  
99 Wong Chuk Hang Road, Hong Kong

	Name(s) of Participant(s)	Session I	Session II
1	 _____ (Please circle: Medical practitioner / Dentist / Others, please specify:_____)	<input type="checkbox"/> IA <input type="checkbox"/> IB (Please tick <u>either</u> one)	<input type="checkbox"/> IIA <input type="checkbox"/> IIB (Please tick <u>either</u> one)
2	 _____ ( Please circle: Medical practitioner / Dentist / Others, please specify:_____)	<input type="checkbox"/> IA <input type="checkbox"/> IB (Please tick <u>either</u> one)	<input type="checkbox"/> IIA <input type="checkbox"/> IIB (Please tick <u>either</u> one)
3	 _____ ( Please circle: Medical practitioner / Dentist / Others, please specify:_____)	<input type="checkbox"/> IA <input type="checkbox"/> IB (Please tick <u>either</u> one)	<input type="checkbox"/> IIA <input type="checkbox"/> IIB (Please tick <u>either</u> one)

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email address (for sending confirmation email): \_\_\_\_\_

Remarks:

1. The Symposium will be conducted in **Cantonese**.
2. Seats are subject to availability.
3. Deadline for registration: **28 February 2018**.
4. A confirmation email will be sent to the successful applicants.
5. For enquiry, please contact Ms Jasmine CHAN, EO(PD)3, at 3107 2939.
6. Personal data collected in this form are used for registration arrangements and record purpose.
7. CME / CPD / CNE applications are in progress.