**Chapter B11 - Intensive Care Unit / High Dependency Unit**

1. **Basic Information**

|  |  |  |
| --- | --- | --- |
| Name of Service |  | |
| Location of Service |  | |
| Scope of Service |  | |
| Number of rooms for inpatients | |  |
| Number of beds for inpatients | |  |
| Age limit of patients | |  |

Please indicate whether the following anaesthetic procedures will be provided:

|  |  |
| --- | --- |
| **Anaesthetic procedures** | **If yes, please indicate location** |
| General anaesthesia Yes  No |  |
| Major regional anaesthesia  Yes  No |  |
| Deep sedation Yes  No |  |

1. **Medical Practitioner-in-charge**

|  |  |
| --- | --- |
| Name in English |  |
| Name in Chinese |  |
| Post Title |  |
| Qualifications |  |

1. **Nurse-in-charge**

|  |  |
| --- | --- |
| Name in English |  |
| Name in Chinese |  |
| Post Title |  |
| Qualifications |  |

1. **Staffing** 
   1. Manpower\* (including the Nurse-in-charge)

|  | **Rank** | **No.** |
| --- | --- | --- |
| Resident medical practitioner |  |  |
|  |  |  |
| Nurse | Nursing Officer |  |
| Registered Nurse |  |
| Enrolled Nurse |  |
| Others | HCA |  |
|  |  |  |
|  |  |  |

*\* “Proposed manpower” for new hospital*

* 1. Other requirements

|  |  |  |
| --- | --- | --- |
| 1. A resident medical practitioner is on duty in the hospital at all times and readily available to provide emergency treatment whenever required | | Choose an item. |
| 1. A registered nurse who has been trained in critical care / intensive care nursing is available at all times as the duty nurse-in-charge to supervise nursing care of the service | | Choose an item. |
| 1. The nurse to patient ratio is 1:1 at all times for patient requiring intensive care. Only when the condition of a patient receiving intensive care becomes stable or the extent of care required is lowered to high dependent care, the nurse to patient ratio could be stepped down to 1:2 | | Choose an item. |
| 1. Nurses are equipped with intensive care nursing knowledge and skills | | Choose an item. |
| 1. In addition to the nurses who are engaged in care of individual patients, there are nurses on duty at the service to provide backup support | | Choose an item. |
| 1. A system is in place to call for extra staff with critical care training to provide support whenever required | | Choose an item. |
| 1. There is a medical practitioner or nurse who holds a valid certificate in Advanced Cardiac Life Support (ACLS) or equivalent on duty at all times in the unit | | Choose an item. |
| 1. If admit paediatric patient at ICU/PICU, there is a medical practitioner or nurse who holds a valid certificate in Paediatric Advanced Life Support (PALS) or equivalent on duty at all times at ICU/PICU | | Choose an item. |
| 1. If there is no patient, the minimum number of nurses assigned at each shift | AM |  |
| PM |  |
| Night |  |
| 1. Please elaborate if there is special staffing arrangement for nurses at night shift: | | |

1. **Physical Conditions**

|  |  |
| --- | --- |
| 1. The nurse station is strategically placed to enable maximum observation of patients. For private wards or where direct observation is not feasible from the nurse station, close-circuit surveillance system is installed to facilitate monitoring of patients | Choose an item. |

1. **Critical or Major Equipment** 
   1. Equipment list *(e.g. ventilator, dialysis machine, portable ventilator for advanced life support etc.)*

| **Type of equipment** | **Quantity** | **Schedule of maintenance as per the manufacturer’s recommendation** | **Date of last service / maintenance#** |
| --- | --- | --- | --- |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*# Not applicable for new hospital*

* 1. Other requirements

|  |  |
| --- | --- |
| 1. All equipment is installed, operated, maintained and calibrated according to manufacturer’s recommendation | Choose an item. |
| 1. There are operating manuals and procedures for use of equipment | Choose an item. |
| 1. There are procedures and schedules for cleaning, disinfection and decontamination of equipment | Choose an item. |
| 1. Staff using equipment have completed training in the safe and proper use of the equipment | Choose an item. |
| 1. There is preventive maintenance schedule established for all critical or major equipment | Choose an item. |

1. **Service Delivery and Care Process**

|  |  |
| --- | --- |
| 1. There are policies and procedures for routine procedures, emergency procedures, admission, discharge and transfer | Choose an item. |
| 1. There is a call system for the serving staff to call for additional staff in case of emergency | Choose an item. |